

Change of member details.

Please ensure you complete both your existing member details and your new member details on this form and provide supporting documents, including certified Identification. Refer to the Identification requirements guide on how to submit correctly certified ID documents.

Complete all fields marked with an asterisk (*).

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Change my name
As part of the identification process you will need to enclose certified copies of identification outlined below:
1. One primary document, or two secondary documents of identification.
Refer to the Identification requirements guide attached at the end of this form for types of acceptable documents.
AND
2. One of the following 'linking documents'.
A linking document is a document that proves a relationship exists between two (or more) names:
Marriage Certificate from the Registry of Births, Deaths, and Marriages
Divorce Certificate from the Registry of Births, Deaths, and Marriages
Deed poll or change of name certificate from the Registry of Births, Deaths and Marriages
 Notice of Tax assessment from the Australian Taxation Office issued within the previous 12 months (if you are correcting your name ONLY).
We will not be able to update your details if you have not provided the required documents as per above
Update my name to:
Given names
Surname
 Birth certificate Drivers licence Passport. We will not be able to update your details if you have not provided one of these documents. Update my date of birth to:
Change my gender
As part of the identification process you will need to enclose a certified document of either one of the following:
Statement from a Registered Medical Practitioner or Registered Psychologist verifying your gender
Valid Australian Government travel document, such as a valid passport specifying your preferred gender
State or Territory Birth Certificate which specifies your preferred gender
 State or Territory Gender Recognition Certificate or Recognised Details Certificate showing a State or Territory Registrar of Birth, Death and Marriages has accepted a change in sex.
We will not be able to update your details if you have not provided one of these documents.
Update my gender to:
Male Female Intersex/Indeterminate/Unspecified

Update your name, change your date of birth, or gender.

Sign the declaration. **Your Privacy** If applicable, please tick and provide the following: Hostplus collects personal information in order to administer I am signing on behalf of a member. your superannuation account and provide you with services and support. If you do not provide us with information If you have been **nominated** to represent the member by requested, we may not be able to carry out instructions power of attorney or guardianship you will need to provide or provide the services or assistance you may require. The the below: Hostplus privacy policy is available on the Hostplus website 1. One identity documentation to verify the nominee at hostplus.com.au/privacy. It explains how we handle as outlined in Step 1 in the Identification requirements your personal information, how you can access and/or seek guide, and correction of your personal information and how you can make a complaint about a breach of your privacy. 2. A certified copy of any one of the following documents: Hostplus usually discloses your personal information to our Power of Attorney administrator (Australian Administration Services Pty Limited Guardianship papers (AAS)), mail houses, our insurer(s). AAS (a company within the LINK Group of companies) may also disclose your personal information to overseas recipients. I am signing on behalf of a minor. Please see the LINK Group's Privacy Policy at If the member is under the age of 18, the parent or www.linkgroup.com/docs/Link_Group_Privacy_Policy.pdf legal guardian will need to sign the application on the for further information. members behalf and provide the below: **Privacy declarations** One identity documentation for verifying identity of the parent or legal guardian as outlined in Step 1 in I have read and understood the Hostplus Privacy Policy. the Identification requirements guide, and **Declarations** 2. To verify the link between the member and signatory, I, whose signature appears below, declare that: a certified copy of any one of the following documents: · All details given in this application form are accurate · Birth certificate from the Registry of Births, and complete. Deaths, and Marriages

 I undertake to provide the trustee with any further information it may request relating to my Hostplus membership and I will update the trustee if any of the information provided changes.

Date*

Power of Attorney

Guardianship paper

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Faxed or scanned forms cannot be processed. However photocopied forms can be processed if signed with an original signature.

If you have any questions contact us on 1300 467 875, 8am-8pm AEST weekdays or visit hostplus.com.au

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