

# Change of member details.

Please ensure you complete both your existing member details and your new member details on this form and provide supporting documents, including certified Identification. Refer to the Identification requirements guide on how to submit correctly certified ID documents.

**Complete all fields marked with an asterisk (\*).**

When you have completed this form please send all documents to: **Locked bag 5046, Paramatta, NSW 2124.**

## 1 Provide your existing member details.

Title  Mr  Mrs  Ms  Dr       Other Gender  Male  Female  Intersex/Indeterminate/Unspecified

Membership number (if known)           Date of birth\*

Phone number\*           Mobile phone\*

Given names\*

Surname\*

Current address\*

Suburb                      State    P/C

Email address\*

If you'd like to change your contact details, proceed to Step 2. To change your name, date of birth or gender proceed to step 3. Don't forget to sign the form over the page.

## 2 Provide new contact details (address/email/phone number).

My new address:

Street address

Suburb                      State    P/C

My new email:

My new phone number/s:

Home phone           Mobile phone

Work phone



**Your Privacy**

Hostplus collects personal information in order to administer your superannuation account and provide you with services and support. If you do not provide us with information requested, we may not be able to carry out instructions or provide the services or assistance you may require. The Hostplus privacy policy is available on the Hostplus website at [hostplus.com.au/privacy](http://hostplus.com.au/privacy). It explains how we handle your personal information, how you can access and/or seek correction of your personal information and how you can make a complaint about a breach of your privacy.

Hostplus usually discloses your personal information to our administrator (Australian Administration Services Pty Limited (AAS)), mail houses, our insurer(s). AAS (a company within the LINK Group of companies) may also disclose your personal information to overseas recipients.

Please see the LINK Group’s Privacy Policy at [www.linkgroup.com/docs/Link\\_Group\\_Privacy\\_Policy.pdf](http://www.linkgroup.com/docs/Link_Group_Privacy_Policy.pdf) for further information.

**Privacy declarations**

- I have read and understood the Hostplus Privacy Policy.

**Declarations**

I, whose signature appears below, declare that:

- All details given in this application form are accurate and complete.
- I undertake to provide the trustee with any further information it may request relating to my Hostplus membership and I will update the trustee if any of the information provided changes.

If applicable, please tick and provide the following:

**I am signing on behalf of a member.**

If you have been **nominated** to represent the member by power of attorney or guardianship you will need to provide the below:

1. **One identity documentation to verify the nominee** as outlined in Step 1 in the Identification requirements guide, **and**
2. A certified copy of any one of the following documents:
  - Power of Attorney
  - Guardianship papers

**I am signing on behalf of a minor.**

If the member is under the age of 18, the parent or legal guardian will need to sign the application on the members behalf **and** provide the below:

1. One identity documentation for verifying identity of the parent or legal guardian as outlined in Step 1 in the Identification requirements guide, **and**
2. To verify the link between the member and signatory, a certified copy of any one of the following documents:
  - Birth certificate from the Registry of Births, Deaths, and Marriages
  - Power of Attorney
  - Guardianship paper

Signature of applicant\*



Date\*

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Faxed or scanned forms cannot be processed. However photocopied forms can be processed if signed with an original signature.

If you have any questions contact us on **1300 467 875**, 8am–8pm AEST weekdays or visit [hostplus.com.au](http://hostplus.com.au)

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