



Change in employment status/ part-time percentage

i This form should only be used by authorised officers of Hostplus Salarylink participating employers.

Important: this form replaces any previous Authorised officer's declaration.

Employer name

Employer number

Telephone

1 Member details.

Please provide below details of all members who change their employment status or change their part-time percentage.

For Salarylink members changing employment status from permanent to casual please also complete the Advice of cessation of employment form to provide contribution and salary information.

Member number

Full name

Salary (full-time equivalent)

Date of change

Old employment status

New employment status

Old part-time percentage (if applicable)

 %

New part-time percentage (if applicable)

 %

Member number

Full name

Salary (full-time equivalent)

Date of change

Old employment status

New employment status

Old part-time percentage (if applicable)

 %

New part-time percentage (if applicable)

 %

Member number

Full name

Salary (full-time equivalent)

Date of change

Old employment status

New employment status

Old part-time percentage (if applicable)

 %

New part-time percentage (if applicable)

 %

Member number

Full name

Salary (full-time equivalent)

Date of change

Old employment status

New employment status

Old part-time percentage (if applicable)

 %

New part-time percentage (if applicable)

 %

Authorised Officer's signature:

Date

Name (print)



It is important that you answer all questions on this form. In confidence when completed.



When you have completed this form please send it to: info@hostplus.com.au, alternatively a printed and signed form can be posted to Hostplus, Locked bag 5046, Parramatta NSW 2124